

To all our valued guests,

In light of the current spread of COVID-19, Black Eagle Boutique Hotel has put together an extensive precautionary action plan that places the health and wellbeing of all guests, visitors and delegates as our top priority. Our aim is to exceed the basic recommendations laid out by the W.H.O. to curb the spread of the virus.

The below details our response and plan of action to ensure that we are consistently aiding prevention of transmission of COVID-19:

- All kitchen staff are fully trained in food safety and kitchen hygiene, and will continue to ensure all food safety regulations are upheld and areas, equipment, appliances and utensils are sanitised every half hour
- All staff have received training in precautionary measures to ensure the safety of themselves and guests
- Posters have been placed in strategic areas regarding symptoms and measures to be taken to avoid contracting the virus
- All public areas including bathrooms, reception, the restaurant and bar areas are sanitized every half hour
- Guest rooms undergo the same stringent regular cleaning routine with emphasis on disinfecting side tables, door handles, shower handles etc
- Hand soap, sanitizing wipes and an alcohol-based hand sanitizer is available in all bathrooms and public areas

We encourage all guests and staff to "Be Wise and Sanitize"

Furthermore, in light of President Ramaphosa's announcement and declaration of a state of disaster, the following precautionary measures will be taken by us for any events being held at Black Eagle:

- No events exceeding 100 pax will be permitted to take place in any of our venues indoors or outdoors
- We uphold our commitment to both our patrons and staff by staying open and trading as normal
- With upcoming events such as Mother's Day and Father's Day, Black Eagle will not be taking bookings to its maximum capacity of 150 pax, but will restrict bookings to a maximum of 100 pax for the day
- Every bathroom will be thoroughly cleaned and disinfected on a regular basis and hand wash and sanitizer will be available

Although we will uphold our commitment to both our patrons and staff by staying open and trading as normal, please be assured that Black Eagle will be taking every step necessary to ensure your wellbeing in these exceptional circumstances.

Yours truly,

The Black Eagle Team